

**SHELBY COUNTY BOARD OF COMMISSIONERS
AGENDA ROUTE SHEET**

Referred to Commission Committee (name) Hospitals & Health

For Commission Action on (date) August 3, 2009

A RESOLUTION approving an amendment to the FY2009-2010 operating budget of the Memphis & Shelby County Health Department's County Schools Nurses Program increasing the budget in the amount of \$293,471.00 for the provision of nursing services by Registered Nurses and Licensed Practical Nurses to Shelby County Schools and an amendment to the FY2009-2010 position control budget and the appropriation of said funds. This item requires the expenditure of County Grant funds in the amount of \$293,471.00.00. Resolution sponsored by Commissioner Joyce Avery.

CHECK ALL THAT APPLY BELOW:

☐ This Action does NOT require expenditure of funds.

☒ This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$ _____ : County CIP Funds: \$ _____

State Grant Funds: \$ _____ : State Gas Tax Funds: \$ _____

Federal Grant Funds: \$ _____

Other funds (Specify source and amount): \$ 293,471.00 Shelby County Schools

Other pass-thru funds (Specify source and amount): \$ _____

Originating Department: Division of Health Services – Personal Health Services

APPROVAL:

Dept. Head: Johnathan Russell 544-7585 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Division Director: Yvonne S. Madlock 544-7583 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: Michael A. Swift 545-4449 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

County Attorney: Mary Bright. 545-4963 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: James Huntzicker 545-4514 \ _____ \ _____
(Type your name & phone #.) (Initials) (Date)

ITEM NO: _____

PREPARED BY: Johnathan Russell

APPROVED BY: _____

A RESOLUTION approving an amendment to the FY2009-2010 operating budget of the Memphis & Shelby County Health Department's County Schools Nurses Program increasing the budget in the amount of \$293,471.00 for the provision of nursing services by Registered Nurses and Licensed Practical Nurses to Shelby County Schools and an amendment to the FY2009-2010 position control budget and the appropriation of said funds. This item requires the expenditure of County Grant funds in the amount of \$293,471.00.00. Resolution sponsored by Commissioner Joyce Avery.

WHEREAS, That a contract between Shelby County Schools and Shelby County Government in the amount of \$1,581,052.00 for the period July 1, 2007 - June 30, 2008, with options to extend for three additional one-year periods, was adopted by the Shelby County Board of Commissioners on the June 11, 2007 agenda (item #16); and

WHEREAS, That Shelby County Schools and Shelby County Government extended the agreement for the period July 1, 2008 – June 30, 2009 in the amount of \$1,874,523 (contract amendment CA096211-1); and

WHEREAS, That Shelby County Schools and Shelby County Government desire to extend the agreement for the period July 1, 2009 – June 30, 2010 in the amount of \$1,874,523; and

WHEREAS, That it is necessary to amend the Shelby County Schools Budget No. 835-400513 as shown on Exhibit A; and

WHEREAS, That it is necessary to amend the FY 2010 Position Control Budget as shown on Exhibit B; and

WHEREAS, That there is no cost to the County for this activity.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That the FY 2009-2010 Shelby County Operating Budget is hereby amended and funds appropriated as per Exhibit A, which is attached hereto and incorporated hereinto by reference.

BE IT FURTHER RESOLVED, That the FY 2009-2010 Shelby County Position Budget is hereby amended as shown on Exhibit B, which is attached hereto and incorporated hereinto by reference.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute the said amendment on behalf of Shelby County Government, an executed copy of which is to be placed on file in the Purchasing Department.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants to the extent of appropriations made in this resolution and to take proper credit in their accounting therefore.

A C Wharton, Jr., County Mayor

Date: _____

ATTEST:

Clerk of County Commission

ADOPTED: _____

SUMMARY SHEET

I. Description of Item

Requesting approval of a budget amendment and appropriation of said funds in the FY2009-2010 Operating Budget and the FY2009-2010 Position Control Budget for the Shelby County Schools Nursing grant, based on the amount approved in the renewal from the previous year (Shelby County contract CA 096211-1).

This program between Shelby County Government and the Shelby County Schools is for the provision of school health services.

II. Source and Amount of Funding

A. Shelby County Schools

School Nurses Program

Budget Number 835-400513-4420 \$293,471.00

B. There are no other costs, directly or indirectly, associated with this resolution.

C. There are no additional or subsequent obligations or expenses for which Shelby County will ultimately be responsible.

III. Contract Items

A. N/A.

IV. Additional Information Relevant to Approval of this Item

- This budget amendment will permit maximum utilization of grant funds and ensure proper nursing staffing for the Shelby County Schools.
 1. TCA 49-3-359 mandated that there be one School Nurse for every 3000 students in a district.
 2. TCA 49-5-415 mandates that Licensed Health Care Providers (usually nurses) provide health care services in schools.
 3. Federal Law (Individuals with Disabilities Education Acts) mandates that school systems provide education and related services to students who are classified as Special Education if they have special service needs, including nursing services, if necessary.

- 4. School Nurses provide general and special needs services for all students in Shelby County including health promotion and illness/injury prevention education.**

- **Scope of Services:**

- **Nursing Services**

- a. Conduct comprehensive health assessments of the child in relation to the school setting.**
- b. Provide direct health care services to the student with special needs.**
- c. Serve as a liaison with parents, primary health care provider and other related agencies participating in the care of the student with special needs.**
- d. Identification of assessment and/or educational planning, and evaluation of the child with special health care needs.**
- e. Provide home visits as needed.**
- f. Facilitate and assist with the transition of the student with special needs from home to school-to include bus duty assignments.**
- g. Ensure the development of the Individualized Health Care Plan and that appropriate staff is informed (LPN, teacher, etc.)**
- h. Attend Individualized Education Program (IEP) meetings of students as needed.**
- i. Assist in the identification and problem solving of issues that affect the delivery of health care services.**
- j. Evaluate and determine the need for additional services for the student with health care needs.**
- k. Assure that the necessary tasks provided by the School Nurses are carried out safely, effectively and in a timely manner.**
- l. Provide pertinent and timely information to the Shelby County School System that could possibly affect the delivery of care.**

- m. Monitor the School Nurses' documentation for accuracy and completeness.**
- n. Work with Shelby County Schools' administration to determine proper staffing patterns.**
- o. Work with Shelby County Schools' personnel with the development of staff development workshops.**
- p. Available by pager or phone to appropriate Shelby County School staff regarding school health matters.**
- r. Help plan and provide for orientation of newly hired School Nursing Staff.**
- s. Provide monthly reports to the School Health Coordinator that includes information that is valuable for the completion of the state report.**
- t. Participation in Shelby County Schools' Coordinated Health effort with a particular emphasis on students with special health care needs.**